

TERMS AND CONDITIONS

1. All funding applications must meet the following essential criteria:

- The activity/project must benefit individuals/communities within the Wallasey Constituency area;
- The activity/project must meet the priorities of the Fund being applied for (see below);
- The activity must comply with any relevant legislation including the Equality Duty 2010 and with Council policies.

Priority number	Priority name
1	<hr/> <div>(maximum bid amount £)</div>
2	<hr/> <div>(maximum bid amount £)</div>
3	<hr/> <div>(maximum bid amount £)</div>

2. Funding cannot be used for:

- Core staff salaries or core administration costs;
- Activities or services that the Council, schools and other public sector organisations have a statutory duty to provide, however voluntary, community, faith or not-for-profit organisations are welcome to submit applications which they wish to deliver in partnership with such services.
- Religious worship – applications are welcomed from religious or faith groups for projects that are designed to benefit the wider community. Projects that are deemed to promote a particular religion are excluded.
- Party political activities (for example, fundraising and campaigning).

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3. Specific aims for funding:

Wallasey Bright Ideas Fund is available to voluntary, community or faith sector groups and not-for-profit organisations with an annual income of less than £30,000.

The maximum amount that can be applied for per group/organisation is set out in point 1 above.

The aim of this funding is to fund projects and activities that will help address the priorities for the Wallasey Constituency area.

4. Funding Conditions:

If awarded a grant, organisations must agree that:

- Any necessary consents/insurances have been obtained prior to the commencement of the project (e.g. planning, licensing, public liability, insurance cover etc) and relevant health and safety legislation is complied with;
- That the funding will be used wholly for the purpose for which it was given and within the timescales specified;
- They acknowledge support from Wirral Council in use project in any promotional material and to showcase successful projects;
- Any requests to adjust the spend detailed in the original proposal must be made in writing. A decision made in response will be notified in writing. This must be authorised in advance of any change to the spend agreed;
- That, when the project is completed, written financial records, including original receipts for all expenditure, is provided for applications of £300 or more;
- Allocated funding must be spent by 1 October 2015;
- A progress report is completed after project is finished;
- Any funding granted to projects that are not progressed or any under-spend must be returned to Wirral Council.